

Bailey Griffin

816-752-5000

Baileygriffin5@hotmail.com

Education

Missouri Western State University, Saint Joseph, MO

Major: B.S. Psychology, graduated fall 2013

- GPA: 3.50
- Deans Honor Roll

Work Experience

City of Lawrence Parks & Recreation- Eagle Bend Golf Course, Lawrence, KS

Park Facility Maintenance Technician, June 2022-Present

- Daily maintenance of golf course, projects, service activities
- mowing, weed eating, fertilizing/spraying turf areas, irrigation repair, irrigation satellite usage, apply herbicides, fungicides, and pesticides as directed by upper level staff
- maintenance, repair, alteration, and construction of golf course equipment, including carpentry, plumbing, painting, concrete, pumps, installation, and remodeling
- also responsible for participating in city wide snow removal operations
- position works extended work weeks on weekends, golf events, tournaments, and recreational programming
- use of greens mower, fairway mower, rough mower, collar mowers, aerator, bunker work, machinery, edger, tractor, trailers, boom sprayer, blowers
- supervised by golf course superintendent

City of Lawrence Parks & Recreation, Lawrence, KS

Seasonal Horticulture Worker, March 2022-June 2022

- Perform all aspects of landscape and general park maintenance
- Care of understory plantings, perennials, formal and naturalized gardens, lawns, and plantings of seasonal interests
- General maintenance including tree trimming, weeding, edging, irrigation, trash and clean up, spraying herbicides/insecticides
- Use of trimmer, edger, gator, string trimmer, blower, shovel, rake, tractor, dumper, one-ton truck, riding mower, irrigation
- Supervised by horticulturist

Shawnee County Parks & Recreation, Topeka, KS

Seasonal Horticulture Assistant, June 2021-December 2021

- Perform all aspects of landscape and general park maintenance

- Care of understory plantings, perennials, formal and naturalized gardens, lawns, pond and fish care, and plantings of seasonal interests
- General maintenance including tree trimming, weeding, edging, irrigation, trash and clean up, spraying herbicides/insecticides
- Use of trimmer, edger, kubota, string trimmer, blower, shovel, rake, tractor, dumper, one-ton truck, riding mower, irrigation
- Supervised by a master horticulturist

Kansas State Center For Child Development, Manhattan, KS

Lead Teacher (Ages 1-2.5 years), January 2018-December 2020

- Created and implemented lesson plans weekly
- Taught of 10 toddlers, 1 to 2.5 years of age
- Conducted parent/teacher conferences 3 times yearly
- Responsible for all children and adults in the classroom
- Completed documenting and observing growth and check points for each child
- Built relationships with families and children to create an inclusive and diverse classroom environment
- CPR and Med certified in case of emergency
- Conservation and plant care with the toddler class weekly
- 40+ hours of KKCTO training courses taken while employed

Community Action Partnership, Saint Joseph, MO

Missouri Work Assistance Counselor

- Documented and assisted clients on a daily basis
- Provided assistance in child care, job placement, monetary assistance, food needs, etc. of clients in need
- Conducted home visits to check on clients, monthly
- Kept detailed records in case files for each client
- Worked under the TANF program for the state of Missouri

The Noyes Home for Children, Saint Joseph, Mo

Direct Care Specialist, August 2013-2017

- I have learned so much about child care
- Learned how to take care of children in any aspect of their lives, from school work and hygiene to behavior management and coping skills.
- Supervising all the direct care staff on the floor with the children.
- Being responsible for others and if/when mistakes are made, solving the problems and working through the issues.

Missouri Western Bookstore, Saint Joseph, MO

Cashier, June 2009- January 2014

- I had the responsibilities of helping open the store in the morning as well as guiding college students through the process of choosing their books and purchasing them each semester.
- I learned how to handle the cash register and work with money.
- The bookstore has taught me how to communicate well with people.
- I have learned the real value of responsibility and time management.

Saint Joseph Parks and Recreation, Saint Joseph, MO

Scorekeeper/Referee, September 2007- January 2011

- In charge of score-keeping and stats during basketball games.
- Taught me how to interact with kids and parents.
- Taught me how to be calm under stressful situations and how to act quickly if an injury occurred.
- CPR and Med certified in case of emergency

Leadership & Service

- Volunteer for Frederick Boulevard Baptist Church (Sunday school teacher)
- Blood Drive (Donor)
- Keep Nature Wild Ambassador (Cleaned local, state, and national parks, while making monthly social media posts for the company)
- Central High School (Latin club)
- National Honor Society (Central High School)
- Dean's Honor Roll (Missouri Western State University)
- Senior Angels (Pen pal to terminal ill elderly)

Skills

- People person
- Experience with customers/technology
- Skilled in Microsoft Word, PowerPoint, and Excel
- Hardworking
- Energetic
- Friendly
- Motivated
- Very personable
- Driven